



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON HESSEN
UNIT 20193, BOX 0001
APO AE 09165-0001

IMEU-HAN-PWO

JUL 19 2006

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy (CP) 0-11 Reserved Parking

1. REFERENCES.

- a. AR 190-5, Motor Vehicle Traffic Supervision, 25 Jan 06.
- b. AR 420-72, Facilities Engineering – Transportation Infrastructure and Dams, 01 May 00.
- c. AER 190-1, Registering and Operating Privately Owned Motor Vehicles in Germany, 09 Mar 05.
- d. European Rules Concerning Road Traffic, Signs and Signals, European Conference of Ministers of Transport, Feb 74.
- e. Department of the Army, Installation Design Standards (IDS), 03 May 04.

2. PURPOSE. The purpose of this Command Policy is to:

- a. Establish the designated reserved parking policy for all U.S. controlled facilities within the USAG Hessen area of responsibility.
- b. Keep signage throughout USAG Hessen to a minimum.

3. APPLICABILITY. This policy applies to all assigned and tenant units/activities within the USAG Hessen footprint, including the civilian workforce, contractors, vendors, AAFES, DECA, DODDS, Medical Command, and NAF operated activities.

4. RESPONSIBILITIES.

- a. Commander, USAG Hessen, is responsible for the designated/reserved parking policy.
- b. Garrison Commanders are the approving authorities for designated/reserved parking sign requests. They will implement this policy and assure that standards are met.

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c. Directors of Public Works (DPW) will provide, install, and maintain all designated/reserved parking signs. The DPW will remove all unauthorized designated/reserved parking signs and markings.

d. Commanders/Directors of assigned and tenant activities will request authorized designated/reserved parking signs by submitting a Facilities Engineering Work Request (DA Form 4283) to the DPW, ATTN: Work Reception and Scheduling Office. They will make sure no unauthorized signs or modifications to authorized signs are made.

e. Garrison DPW and PMO operations are responsible for validating and recommending approval or disapproval of all designated/reserved parking signs and spaces.

5. GENERAL.

a. Traffic control sign format, displays and traffic markings will conform to Host Nation standards.

b. "Handicap" parking spaces will be designated at all customer service activities. Vehicles parked in handicap spaces will display DA Label 165 or the International Handicap Sticker obtained from official authorities. When recipients of approved handicapped decals depart USAG Hessen area on leave or other absences, their POV will not be parked in a designated handicapped parking space for the duration of their absence. All designated handicapped parking spaces must be available for other recipients.

c. General Officer, Colonel, CW5 and Command Sergeants Major parking spaces will be designated at Headquarters' buildings, PX, and Commissary,

d. Designated "Delivery Vehicle" spaces are authorized for all AAFES retail facilities.

e. "Official Government Vehicle" spaces are authorized for military units, civilian agencies, APOs, and CMRs.

f. Reserved parking will not be designated by name.

g. Designated parking for military units is authorized for Commanders in the rank of LTC and higher, XOs, DCO's and Command Sergeants Major.

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h. Quantity of reserved parking spaces and allowed duration of parking at civilian units/ agencies will be coordinated through the Garrison DPWs and PMOs, and will be approved by the Garrison Commanders.


i. Housing area parking spaces are authorized and reserved only for residents of their respective buildings. Residents are entitled to one space for their primary vehicle. Parking spaces for additional vehicles are subject to the Building Coordinators (BC) determination. The appointed BC is the authority for parking space authorization, to include establishment of visitor parking. Residents from other buildings are not authorized to park at other housing area buildings at any time.

j. Vehicles will not be allowed to park where they block access to trash containers, driveways, fire hydrants, or other safety devices.

k. Parking violations may result in the registered owner of the vehicle to be ticketed with DD FM 1408 (Armed Forces Traffic Ticket) and forwarded to the unit commander for action.

l. There will be no painting, including safety marking, without DPW approval. Proper approval in conjunction with self-help work will be obtained as described in paragraph 4.d of this policy.

6. Proponent for this policy is USAG Hessen, Directorate of Public Works, Operations and Maintenance Division, DSN 322-8440/8770.



HERMAN WILLIAMS III
COL, MP
Commanding

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